1855 State Route 47 West
Bellefontaine, Ohio 43311

Logan County CHILDREN SERVICES

Phone: (937) 599-7290
Fax: (937) 599-7296

JOB POSTING

Job Title: Ongoing Social Services Worker

Job Type: Full Time

Salary: Commensurate with experience and education

Position Overview:
We are seeking a dedicated and compassionate Ongoing Social Services Worker to join our team. This full-time position involves case management to assigned caseload of families and can work with families for up to two years.

Key Responsibilities include:

- Assess each child and family's strengths, needs, goals and objectives involving the family in the development of a written case plan. Maintain contact with the family during monthly home visits providing supportive services.
- Involve service providers in case planning and throughout the process of the case.
- Prompt completion of required paperwork and documentation in accordance with agency policy and procedures.
- Prepare for and attend Court hearings providing testimony when needed.
- Presents self to agency personnel, clients, and the public in a professional and competent manner; promotes teamwork, agency mission, values, and goals.
- Attend meetings and training as requested. Performs other duties as assigned, including caseworker duties when assigned.
- Maintains confidentiality of case and agency information. Comply with agency personnel policies and procedures. Demonstrates regular and predictable attendance.

Q**ualifications and Skills**:

- Bachelor's degree in social work, psychology, sociology, or a related human services field.
- Clean criminal background check and valid driver's license with a good driving record.
- Ability to establish trust, rapport, and ethical boundaries with diverse populations.
- Excellent writing and documentation skills.
- Sound judgment and decision-making abilities.
- Ability to work independently and follow written/verbal instructions.
- Strong organizational skills with the ability to manage time effectively and meet deadlines.
- Compassionate, empathetic, and capable of handling high-stress situations.
- Proficiency in Microsoft Word, Excel, and Outlook.

Applicants should email their resume to Stephanie McClain at Stephanie.McClain@jfs.ohio.gov by Friday, Friday, November 21, 2025.